

STATE OF MAINE
COUNTY OF WALDO
COURT OF COUNTY
COMMISSIONERS



District

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Treasurer
Owen R. Smith

WALDO COUNTY COMMISSIONERS COURT SESSION

JULY 2, 2026

9:00 a.m.

PRESENT: Commissioners Kevin Kelley (Chair), and Breanna Pinkham Bebb (Timothy Parker was excused.) Staff present were Treasurer Owen Smith, Human Resource Director Tracy Benton, Finance Director Kari Hunt, Jail Administrator Matthew Magnusson, and County Clerk Barbara Arseneau. Members of the public were also present.

Welcome / Call to Order: Commissioner Kelley called the session to order at 9:05 a.m.

Rollcall / Attendance: Commissioners Kelley and Pinkham Bebb were present; Commissioner Parker was excused.

Review / Revise / Approval of Agenda

K. Kelley wished to add the 2023 Final Audit and Auditor report before Public Comment.

****Motion: K. Kelley/B. Pinkham Bebb to approve the changes to the agenda as stated. Passed unanimously.**

Consent Agenda

Finance Report

Minutes: June 18, 2026

****Motion: B. Pinkham Bebb/K. Kelley to approve the consent agenda with edits to the June 18, 2026 Minutes.**

Passed unanimously.

2023 Audit -- Presented by Auditor Kevin Edwards of RHR Smith & Company, CPA's.

Per K. Edwards, there were no material issues and no significant issues. Management findings were commented on in the management letter, including bank reconciliations and general ledger reconciliations not being done in a timely manner, making sure accounts line up 30 days after year end. Lastly were the material adjusting journal entries that they had during their non-test contract with the County. These were material adjustments during the non-attest content. There were adjustments needed to reconcile the bank accounts and funds. These are ongoing issues. K. Kelley stated that there were six (6) different people eight (8) different times on the accounting system, so he was pleasantly surprised that the report was as good as it was.

K. Kelley asked a series of questions and made comments:

- When asked if there was anything suspected to be unethical or out of the norm on the 2023 Audit, K. Edwards said no.
- Today's meeting is the 32nd meeting the Commissioners are discussing the health plan, the history, and recent changes with the broker. K. Edwards said that the self-funded health plan is losing money every year and the budget needs to be increased if staying with the current plan. T. Benton said the Budget Committee reduced the 2026 budget request by \$1 million. K. Kelley asked K. Edwards what a healthy number for that would be. K. Edwards said he would get back with that information. K. Kelley said they have rolled out a plan that they have met with the unions on and will now provide two options. Optional benefits are to be offered to employees. The County is working with Aflac, which has a navigator plan, and will make the County paperless. The new accounting software was not funded in the 2026 budget and will be budgeted in the 2027 budget request as this change is absolutely necessary.
- Page 7, paragraph 3. General Fund and Jail fund were the only accounts that had "not adopted a budget." K. Edwards said the State of Maine legally requires the County to budget for those.
- Page 8, paragraph 2. County-wide Financial Analysis; the County's total net position decreased by \$962,985 from \$6.1 million to \$5.1 million. Edwards said that from 2022 to 2023, there was a decrease in assets of about \$2.3 million, although capital assets increased by \$1.2 million. Non-current liabilities also increased by \$1.6 million such as tower leases, etc. Current assets: Total cash decreased \$1.3 million in 2023.

- Pg. 10, Table 3: 2023 Unassigned Fund balance \$1.8 million and in 2022 it was \$1.4 million and asked what a healthy-sized unassigned fund balance for the County's budget would be, factoring the 20% restriction. K. Edwards 20% is healthy and in 2023 there was 25%. K. Hunt said currently it is about \$1.5 to \$1.7 million.
 - K. Kelley and K. Edwards noted that the self-funded health insurance went down in 2023 and was not sufficiently funded back then. B. Pinkham Bebb asked if funding the plan was discussed every year. K. Hunt said she didn't think so and while at one point the plan was investing money and had a healthy balance, but she didn't believe it continued to be funded properly, particularly the last three years. It was at its lowest at just above \$20.00 this past month. Treasurer O. Smith said he served on the Health Insurance Committee when the County was looking at changing the health insurance and the last year before it was changed, \$980,000.00 was spent on the plan. It was decided to fund the health insurance plan every year for that amount of money. Every year it was less and less and there had been an amount that it was to be funded each year. It began to be funded less and less, and he believed, in his opinion, that pressures on the budget were the reasons that it wasn't funded enough. In his opinion, he believed the funding was reduced due to pressures on the budget, so the Commissioners didn't fund it the way they originally planned. There were years when the budget was 1% increase and sometimes no increase and things were "kicked down the road" for a long time to appease the budget committees. He felt that if it had been funded as originally planned, it would still be in good shape.
 - Page 11, Table #4, Machinery & Equipment, Capital assets: 2022 was restated a little over \$1 million and it went up to \$2.2 million, and asked for information about that, noting that the buildings were restated, too. K. Edwards said he would need to research and come back to that.
 - Page 14, Statement B: The self-funded plan was \$1,551,146.00.
 - Page 16, Statement C: General Fund was cash at that time \$1,345,344.00 but cash was only available in the self-funded plan in the amount of \$374,555.00.
 - Statement D – Lease Liabilities were all the towers, etc. In 2023 \$1.6 million was spent. Those are the only long-term contracts. Otherwise, the County has no long-term debt.
 - The Jail building is likely fully depreciated. There are 10 buildings; 8 are in good shape. The Courthouse has window issues, the peaked roof issues will be dealt with in a week or so, and some doors that need to be replaced. The big issue is the Jail and the Jail Roof.
 - Page 23, Note 2: Deposits and Investments: They are trying to reduce checking accounts from 42 to 8. They have been reconciled for County and Jail up to 2024. When asked if they could be reduced this year, K. Hunt said no because more needs to be reconciled. Perhaps four more accounts can be reduced by the end of the year. She will review with the auditor as well. There was brief discussion about what access there will be to the data on the current accounting system. She will reach out to Edmunds about how to handle this and it may be better to just start clean with the new software as she is not confident in the balances numbers in the current software. After brief discussion, K. Edwards and the Commissioners settle on the goal for a draft 2024 Audit by September 30, 2026.
 - Lease Liabilities: K. Kelley asked if 3% escalation is normal with tower leases. K. Edwards said he has seen no other tower leases in any of the other counties. K. Kelley asked if K. Edwards could still research this.
 - Pension Plan: K. Kelley asked if there were any questions about the pension plan (MainePERS). K. Edwards said no.
 - Page 41: Entry age normal cost method used to determine cost and unfunded actuarial rate were typical, K. Edwards said yes – most of that was all standard.
 - Page 42, Note 10: Defined Benefit Pension Plan. It was 2.57% to 11.48% in 2023. When asked if this is normal for counties, K. Edwards said he would research it.
 - Cost of Living Benefit Increase (COLA) at 1.19% was in the right zone according to K. Edwards.
 - Note 13 had already been read regarding the health plan, for record Page 51 was read again, "These interfund premiums are based on historical claims experience and are designed to cover administrative costs, stop loss premiums, and anticipated claims." B. Pinkham Bebb said there was a lot of discussion on Stop Loss during budget process. K. Kelley said the stop loss was increased from \$120,000.00 to \$130,000.00 this year. In 2023 it was \$120,000.00. T. Benton confirmed the County has to pay the \$70,000.00 deductible along with the premium for the stop loss. Anything over \$130,000.00, if approved, could be reimbursed by stop loss. H.R. Director T. Benton stated that there were "some massive claims" in 2025.
 - Page 55, Schedule 1: Budget comparison. Taxes to municipalities was originally requested at \$6.1 million but increased by \$347,079.00. K. Edwards said he would research it.
- Overall comments, by K. Edwards was that this year, the general fund is healthy, but the self-funded health insurance funds they pulled out into an internal service revenue fund this year are not healthy. K. Kelley will send his list of questions to K. Edwards. B. Pinkham Bebb expressed **that she hoped that for the 2024 audit, communication and anticipated dates of completion will be better.**

****Motion: K. Kelley/B. Pinkham Bebb to accept the County of Waldo Fiscal Audit for 2023 ending December 31, 2023. Passed unanimously.**

The Commissioners decided to take the Finance Report before Public Comment.

Department Reports/Requests

Finance – Presented by Finance Director Kari Hunt

The OPIOID fund remains the same as of June 27th at \$532,458.54. \$3.4 million has been borrowed on the Tax Anticipation Note so far. \$297,000.00 has gone into health fund about \$348,000.00 for the Jail, and \$2.7 into General Fund. 61% of TAN funds have been used. Property taxes won't be coming in until end of September. K. Kelley asked if this was typical for this time of year. K. Hunt said she would prefer to research and compare. K. Hunt will present that at the next meeting. He asked because the first 3 months were on the 2025 budget.

The Health Fund balance is at \$109,883.65.

Previously Tabled Topics:

1. Having Bereavement be funded from Departmental Budgets. Commissioners tabled until all three Commissioners were present.
2. Sick and Vacation Buyouts: Tabled until all three commissioners are present.

Brief discussion of when the Towns are notified of assessments and when they start coming in. K. Hunt said they were notified in April this year but usually are notified two months before that. B. Pinkham Bebb wondered if some towns might be able to pay sooner to help save on interest payments since the County was not able to move to an 18 months' budget to change to a fiscal year. She noted one town usually pays early, at their own choice.

K. Hunt said that the County's revenue flow needs to be reviewed and she believes there is discussion on a statute regarding funding for counties at the legislative level. K. Kelley said there is also legislative discussion on Title 30-A and asked that any suggestions for changes be submitted to the County Clerk.

K. Kelley requested that for future Finance Reports, to please include the Severance Balance. The Commissioners wish to monitor this account. He noted that the Academy tracks the trainings and can notify the county when an officer changes employment with another agency and would like to see that utilized so there will be no more surprise bills at the time of hire.

7.1.2. Warrants:

MCRCC (Jail) Warrant 07/02/2026

****Motion: B. Pinkham Bebb/K. Kelley to approve payment of the July 2, 2026 MCRCC accounts payable and reserve warrant in the amount of \$15,538.24 and July 2, 2026 payroll in the amount of \$63,985.27 for a total of \$79,523.51.**

Discussion: K. Kelley asked M. Magnusson if the Jail was on budget right now and was told yes. **Passed unanimously.**

County Warrant 07/02/2026

****Motion: B. Pinkham Bebb/K. Kelley to approve payment of the July 2, 2026 County accounts payable and reserve warrant in the amount of \$55,301.54 and July 2, 2026 payroll in the amount of \$199,622.76 for a total of \$254,924.30. Passed unanimously.**

OPIOID Settlement Warrant 07/02/2026

****Motion: K. Kelley/ B. Pinkham Bebb to approve payment of the OPIOID Settlement warrant at zero \$0.00 dollars. Passed unanimously.**

K. Hunt reported that the facilities budget has taken some hard hits this year with unexpected repairs between the Jail and the Courthouse. The Commissioners requested that the Facilities Manager give a report at their next meeting.

Public Comment - (3 minutes per participant)

Belfast Resident Eric Buch noted a few things regarding the audit – the Commissioners had said there would be a public presentation of the audit, and he did not think what was just presented was a public presentation. He inquired about the status of the Finance Advisory Committee, asked if the County has scheduled the 2025 audit to be done, and because it requires a financial commitment, he felt the Commissioners need to deal with that. He also requested that the completed audits be put on the County's website rather than a link to the State's website.

He asked if there is an annual standard performance review process for the department heads because the Commissioners act as management rather than having a manager, and in the 3 years he's been observing he doesn't recall any reference to this, inquired about what was in place now, and what the Commissioners plan to do going forward.

Commissioners New Business

Waldo County Soil and Water Conservation District– Andy Reed and Gene Randall presented. They invited the Commissioners to come to their meetings, noting that Commissioner Kelley came to their annual meeting and invited them to come speak. Andy Reed reported the following:

Waldo County Soil & Water applied for a \$2 million grant from Senator Susan Collins for cleanup treatment of the Lake Winnecook or Unity Pond, the largest lake in the county, and the grant was awarded. There will be a treatment next year. He briefly described monitoring that has started for oxygen and algae, and will be monitored by a class at Colby College. The Lake Association is in the process of raising another \$900,000.00.

1. The annual Midcoast Envirothon was held and very well attended by various high school students and advisors. It is sponsored and paid for by local businesses. There were about 60 students and 20 advisors. This year they paid \$125.00 per team and will update this for \$150.00 next year to feed people.
2. Elections were at the beginning of the year, and there were three (3) openings; he ran but the Commissioner of Agriculture appointed him for 3 years. There will be some soil workshops in the future.
3. They met with the State of Maine on PFAS. There is property in Palermo and the Forest Service is working up an MOU, so the District will use that as a demonstration forest, and to hold some workshops. The State also purchase some property in Unity with over 30 acres of woods severely contaminated with PFAS.
4. A. Reed has been with the District about 25 years, and Treasurer Gene Randall has served as treasurer for about 7 years.
5. There was brief discussion about the upcoming 2027 budget, it will be a 12-month, and A. Reed asked if the budget request could increase to \$26,000.00 as it had been reduced to \$25,000.00 each of the last two years. The Commissioners said to put it on the table. K. Kelley thanked them for inviting the Commissioners to the annual meeting and said he felt the funding provided to Waldo County Soil & Water by the County is well worth the investment.

Commissioners New Business

Enterprise Contract Change: K. Kelley asked the County Clerk to find out if there are individual contracts for every single vehicle. The Commissioners tabled signing the amendment to the Enterprise contract to the July 16, 2026 Commissioners' Session and for an Enterprise Representative to address this. The Commissioners also requested that the Facilities Manager give them a report at the July 16, 2026 Commissioners' meeting.

Opioid Report – Presented by Correctional Administrator Matthew Magnusson

M. Magnusson reported that the County worked with the Maine Opioid Settlement Support Center (MOSS) to establish the Opioid Settlement Fund grant process, including applications, guidelines, and a scoring rubric. MOSS provides guidance to the committee but does not vote. A three-year funding strategy has been established, with the Opioid Standing Committee recommending awards to support programs addressing overdose prevention, addiction, treatment access, transportation, housing, and support for families impacted by addiction, incarceration, and recovery services. The ad hoc committee began work in the fall and transitioned into a Standing Committee after developing procedures, applications, and evaluation criteria. The grant period ran from 04/01 to 05/07. Six applications were

received, four were recommended for funding. Committee members reviewed applications, considered conflicts of interest, and asked questions before making recommendations. All applications will be provided to the Commissioners, and K. Kelley recommended posting them on the County website.

1. R3 (Rapid Risk Reduction) Request: \$35,500.00 | Score: 80.6%

The Committee unanimously recommended funding R3, which provides public Narcan access boxes containing two doses of Narcan and a 30-second instructional video for emergency use. R3 reported more than 500 lives saved through its program, with use typically reported only when 911 is contacted afterward.

The proposal would place approximately 200 weather-resistant boxes throughout Waldo County in locations such as public areas and rural settings. R3 has experience in both rural and urban communities and will work with local agencies. The boxes can provide local resources through QR codes, and R3 and community partners conduct quarterly checks.

B. Pinkham Bebb supported the organization's willingness to work with communities and thanked the committee for its thorough review process. K. Kelley questioned whether 200 boxes would be sufficient, noting he initially considered 500; however, the committee recommended beginning with a smaller number, building partnerships, and establishing a successful program before expanding.

2. Panacea Holistic Health - Request: \$50,000.00 | Score: 73.5%

The funding would support Phase 1 of an eco-village education center addressing rural poverty, health outcomes, and substance use impacts through transitional housing, sustainable agriculture, education, and holistic health services.

Panacea has purchased approved property and plans up to 10 tiny homes and a community center with educational and garden programs. The organization has a 501(c)(3) status, established partnerships, and additional committed funding sources. Committee members asked questions regarding resident selection, and responses indicated the program would focus on individuals transitioning from recovery programs and the correctional system.

The committee recognized there are still unknowns but felt the project had strong partnerships and potential. The \$50,000 award would fund the first tiny home:

- \$25,000.00 for the tiny home kit/materials.
- \$6,500.00 for site preparation.
- \$3,500.00 for furnishings, carbon monoxide and smoke alarms.
- \$5,000.00 for outside services.
- \$1,500.00 for outreach.
- \$1,500.00 for garden supplies.
- \$1,000.00 for data tracking.

The first home is anticipated for delivery in fall 2026 if funding is awarded. Water and sewer connections are planned. Residents would have a modest, sliding-scale fee structure to assist with supplies and upkeep. Partners include Pen Bay Community Health Partnership, Coastal Recovery Community Center, and others.

3. Brooks Ambulance - Request: \$34,500.00 | Score: 90%

The Committee considered this an excellent application and the only one requiring no follow-up questions. Funding would address a construction shortfall for a dedicated training, classroom, and community space within the new EMS station, which is funded through a \$1.65 million federal grant. The \$34,500.00 would cover walls, flooring, and electrical work for opioid response programs and would not fund salaries, supplies, or operations. The classroom will provide free Narcan training and distribution for Waldo County residents, including overdose response education, mental health resources, first aid, and EMS continuing education. Brooks Ambulance will advertise training opportunities and connect individuals with Maine Behavioral Health in Belfast and Waldo County Action. The organization has served area communities for more than 45 years.

4. Volunteers of America (VOA) - Request: \$91,500.00 | Score: 79.3%

VOA provides community justice and recovery support services through partnerships with the Waldo County Sheriff's Office, Belfast Police Department, Restorative Justice Project of Maine, Belfast Soup Kitchen, Sweetser, and Maine Behavioral Health. Funding would support hiring a full-time recovery peer/recovery coach with benefits. Salary and benefits total approximately \$75,868.00. The recovery coach provides ongoing support through check-ins, plan reviews, and assistance with recovery challenges.

VOA leases space and relies heavily on grant funding. M. Magnusson noted that he did not vote due to Reentry's use of VOA services, and another committee member did not vote due to involvement with VOA. He noted that while the

prior community center was not sustainable, significant support was provided to individuals during its operation. VOA requested three years of sustainability funding.

Grant Recommendations and Administration

M. Magnusson reported these recommendations were developed through the MOSS-guided process. Contract administration, including payment schedules, should be handled by the Commissioners. Awardees will provide quarterly reports, which may include background checks, program supplies, client assistance, rent, recovery coach expenses, electronic records, mileage, and other approved costs.

K. Hunt recommended quarterly payments because reporting will also occur quarterly. Discussion included the size of the County population served and each program's capacity.

Total Recommended Awards: \$212,405.00

Two additional applications were reviewed but not recommended:

1. Access Direct - Request: \$24,600.00 | Score: 64.5%

Access Direct's Growth Helps Healing Project focuses on reducing barriers to treatment, reducing wait times, and improving access for individuals seeking help, including incarcerated individuals. The Committee felt the concept was strong but noted the organization had limited ties to Waldo County and lacked specific local goals and measurable targets compared with other applicants.

2. Harbor Light - Request: \$100,000.00

Harbor Light proposed a recovery residence providing a small, shared household for approximately 6–7 residents with a live-in manager to provide accountability and stability. Residents would work, participate in recovery support, and follow structured routines. The Committee recognized the need addressed by the proposal but noted that Harbor Light had not yet secured a 501(c)(3) designation, property, or housing. The request focused primarily on operational costs and manager expenses rather than construction or facility development. Future applications would need additional documentation, including licensing, project implementation plans, and confirmation of housing availability. The Committee determined the risk outweighed the benefit at this time.

****Motion: K. Kelley/B. Pinkham Bebb to approve funding \$36,500.00 for the company R3 with a score of 83.67% subject to a fully executed agreement between the County and R3 before funds are disbursed and filed with the County Clerk or Finance Office. Passed unanimously.**

****Motion: K. Kelley/B. Pinkham Bebb to approve funding \$50,000.00 for Panacea Holistic Health, with a score of 73.75% subject to a fully executed agreement between the County and the organization and all documents to be maintained by the County Clerk or Finance Office. Passed unanimously.**

****Motion K. Kelley/B. Pinkham Bebb to approve funding \$34,500.00 for Brooks Ambulance with a score of 90% subject to a fully executed agreement between the County and Brooks Ambulance and all documents to be maintained by the County Clerk or Finance Office. Passed unanimously.**

****Motion K. Kelley/B. Pinkham Bebb to approve funding \$91,500.00 for Volunteers of America in staggered amounts quarterly, subject to a fully executed agreement between the County Clerk or Finance Office and to report data including the amount of clients that they have on a monthly basis. Individual clients, not repetitive.** Discussion: B. Pinkham Bebb asked K. Kelley for clarification on the client reporting. K. Kelley clarified that it should be how many clients are being helped monthly, to make sure it's sustainable. B. Pinkham Bebb commended the committee for doing an excellent job and trusts their expertise. **Passed unanimously.**

It is a yearly grant cycle so the next cycle is next April. Letters will be sent to the applicants, and the County will have contracts available in about two weeks. The Commissioners requested that M. Magnusson report every other month, and thanked M. Magnusson and the committee. M. Magnusson said none of this work could be done without MOSS.

E. Buch asked if he make a brief comment. K. Kelley noted for the record that E. Buch was out of order but allowed him to speak. E. Buch thanked the commissioners, thanked the committee, and thanked MOSS for their work. He acknowledged the ongoing responsibilities that come with managing, distributing, and accounting for this money,

especially for the Finance Office, and expressed appreciation for that additional work. He said that during the budget process there was discussion of the legitimacy of applying for the funds to administer the medication to inmates at Somerset County. He said he hoped there would be some follow through on that and that it could be expected that quite legitimately there would be. K. Kelley acknowledged that Medically Assisted Treatment (MAT) funds in one county came from OPIOID funds. The funds will be diligently tracked.

E. Buch stated that Commissioner Pinkham Bebb had commented that she found the 2021 County Audit on the County website and thought they should all be on the County website. K. Kelley said that now with a more robust website, these things can be added to the website, as well as grant applications and other documents.

Financial Advisory Committee: The Commissioners request subject matter experts and that applications should be sent to the County Clerk.

County Clerk Report – Presented by County Clerk Barbara Arseneau

1. The County has been notified of potential forfeited assets from State v. Cesar Alexander Guerrero in the amount of \$3,030.00.

****Motion: B. Pinkham Bebb/K. Kelley to approve the forfeited assets from State v. Cesar Alexander Guerrero in the amount of \$3,030.00. Passed unanimously.**

2. The County has been notified of a second potential forfeited assets from State v. Christopher Babb in the amount of \$3,430.00.

****Motion: B. Pinkham Bebb/K. Kelley to approve the forfeited assets from Stave v. Christopher Babb in the amount of \$3,430.00. Passed unanimously.**

1. 2027 Bicentennial Update: Commissioner Pinkham Bebb had stated that she would like to brainstorm with B. Arseneau and had suggested that B. Arseneau follow up with two of the local historical societies that had been reached out to. She has received some excellent assistance with information and ideas from Megan Pinette of the Belfast Historical Society and has not yet been able to reach the other.

2. B. Arseneau and K. Hunt established a meeting schedule for 2027 Budget Requests as follows: The Organizational meeting is scheduled on September 17, 2026 starting at 6:00 p.m., some department heads will meet with the Commissioners during their August 6, 2026 session starting at 8:30 a.m., some Saturday, August 15, 2026 starting at 9:00 a.m. and ending around 12:00 or 1:00 p.m., and the remaining few on August 20, 2026. K. Hunt noted that July 15, 2026 is the deadline for outside agencies applying for Special Appropriations from the County budget.

Human Resources Report

Pay Step Increases to be noted:

- Deputy Trevor McCray reached the 3-year step on June 26, 2026 at the rate of \$37.20 per hour. So noted.
- Deputy Elijah Stone reached the 1-year step on June 23, 2026 at the rate of \$33.10 per hour. Three days later, he completed certification so he is now a certified officer effective June 26, 2026 at the rate of \$34.74 per hour. So noted on both increases.
- Corrections Officer Camryn Page was supposed to have had a 1-year pay increase effective December 31, 2025. It will be \$1,056.52 for retroactive pay.

Elected Officials' Pay Scales: T. Benton presented the pay scale for 2026. This scale was revised to include the Treasurer and Commissioners. Due to a motion made by the Commissioners last year, the Commissioners' salary stays at \$13,679.70, and the same is true of the Treasurer. There were no COLA increases. ****Motion K. Kelley steps were taken away on Commissioners and Treasurer.** Discussion: The issue K. Kelley had was that the Commissioners had previously approved their own salaries with no checks and balances. He would recommend that the scale go to the budget committee for them to set the scale. K. Hunt and B. Arseneau cautioned against that because it was likely not statutorily correct as the statutes give authority to the Commissioners to set salaries and wages, not the budget committee. It was suggested that Human Resources set the Commissioners' salaries based on surveys. The Commissioners decided to discuss this further and recommended that the Commissioners be removed from that Elected Official's pay scale. They recommended separate scales. **Tabled.**

Miscellaneous

Job Descriptions: reviews or changes to Corrections Jobs Descriptions were provided 2 weeks ago. There was brief discussion of new Communications Center job descriptions.

****Motion: B. Pinkham Bebb/K. Kelley to approve the Detention Manager position as presented. Passed unanimous.**

****Motion: B. Pinkham Bebb/K. Kelley to accept the June 25, 2026 Communications Director job description. Passed unanimously.**

****Motion: B. Pinkham Bebb/K. Kelley to accept the Dispatcher Specialist job description as revised 4/26/26. Passed unanimously.**

****Motion: B. Pinkham Bebb/K. Kelley to accept the Quality Assurance/Licensing job description as revised 6/26/2026. Passed unanimously.**

****Motion: K. Kelley/B. Pinkham Bebb to go into executive session at 12:13 p.m. for a non-public information related personnel. Unanimous.**

The Commissioners resumed public session around 12:35 p.m. No action was taken.

Motion: to go into executive session at 12:35 p.m. for discussion of duties and compensation pursuant to MRS Title 15405(6)(A). Passed Unanimously.

The Commissioners resumed public session at 12:47 p.m. No action was taken.

****Motion: B. Pinkham Bebb/K. Kelley to adjourn at 12:47 p.m. Passed unanimously.**

Respectfully submitted by Barbara L. Arseneau Waldo County Clerk
Barbara L. Arseneau