

**WALDO COUNTY COMMISSIONERS COURT SESSION
SEPTEMBER 5, 2024**

PRESENT: Commissioners Betty I. Johnson (Chairman), Amy R. Fowler, and William D. Shorey. Also present were Commissioner Candidate Elise Brown, EMA Director Dale Rowley, and Commissioner Candidate Kevin Kelly. County Clerk Barbara Arseneau took the minutes.

Call to Order: Commissioner Johnson called the court session to order at 9:00 a.m.

FINANCIAL REPORT

Finance Director Kari Hunt reported the following:

1. She attended an excellent training class with NDS and is waiting for them to create a bank reconciliation module to see if that will work well.

2. 2025 Proposed Jail Budget Correction: The Tax Anticipation Note Interest on the Jail side was not on the 2025 budget spreadsheet and needs to be added, so she wanted to email the Budget Committee about this and provide the corrected sheet at the September 20, 2024 Organizational meeting. This means the Jail budget will have an overall 18.66% increase. The Community Corrections Act overall budget, less State funds/T.A.N. Interest is \$124,427.33, the grand total is \$4,317,120.33, and a vote for this correction is necessary.

****W. Shorey moved, A. Fowler seconded to approve the 2024 budget correction in the amount of \$4,317,120.33. Unanimous.**

3. ARPA Correction: EMA Director Dale Rowley was also present to speak about this matter. Interest in the ARPA account was accidentally totaled twice by one of the previous Finance Directors. It must be reported on ARPA as a new project, move the health funds in the new health project "Medical Health" as planned, then move the ARPA funds in. More interest was included than there actually was. \$114,663.48 needs to be returned to ARPA from the health fund.

****W. Shorey moved, A. Fowler seconded to reassign the \$114,663.32 back into ARPA and to establish a Medical Health ARPA Project and reassign the remaining available ARPA funds to that account. Unanimous.**

3. Community Corrections Act Funds: Chief Deputy Matthew Curtis recommended moving \$314,402.22 from the Community Corrections Act funds as follows: \$229,500.00 for Volunteers of America, \$84,902.22 for Maine Pretrial, reimburse those and, in the future, invoices for those two would be assigned to reserve account 0223. A new restricted reserve entitled MCRRC Revitalization Fund needs to be established for the potential contingency costs related to inmate boarding.

****A. Fowler moved, W. Shorey seconded to approve moving the \$314,402.22 in funds as follows: \$229,500.00 for Volunteers of America, \$84,902.22 for Maine Pretrial, reimburse those, and in the future invoices for those two would be assigned to reserve account 0223. A new restricted reserve called "MCRRC Revitalization Fund" needs to be established for potential contingency costs related to inmate boarding. Unanimous.**

4. Property taxes have been received from more of the towns.

The County Checking Account balance is \$250,209.53. 64% of the County budget has been expended and could be 78%.

The Jail Checking Account balance is \$98,220.82. 60% of the Jail budget has been expended and could be 75%.

The health fund has a balance of \$418,231.47 and this does not include September.

****W. Shorey moved, A. Fowler seconded to accept and file the Financial Report. Unanimous.**

WARRANTS

****W. Shorey moved, A. Fowler seconded to authorize payment of the September 5, 2024 MCRRC/Corrections Accounts Payable and Reserve warrant in the amount of \$60,615.39 with the August 29, 2024 payroll of \$47,372.25 for a total of \$107,987.64. Unanimous.**

****W. Shorey moved, A. Fowler seconded to authorize payment of the September 5, 2024 General Fund Accounts Payable and Reserve accounts payable in the amount of \$288,875.73 and August 29, 2024 payroll of \$196,592.99 or a total \$485,468.72. Unanimous.**

FACILITIES REPORT

Facilities Manager Christopher Bryant reported the following:

1. A list of Capital improvements was submitted and reviewed with the Commissioners. He was not sure about the availability of any ARPA funds, so he noted this with question marks after some of the projects on the list.
2. Gutters are being installed at the Communications Center, and the intercom project at the Jail is underway. He ordered a backup in case there is a breakdown later.
3. All heat pumps have been cleaned, and the boilers have been checked.

COMMUNICATIONS CENTER AWARDS PRESENTATION

Communications Director Michael Larrivee called and asked that this be postponed to another court session.

CORRESPONDENCE

None.

APPROVAL OF MINUTES

The Commissioners received draft April 29, 2024 Waldo County Commissioners Court minutes by email to review.

****W. Shorey moved, B. Johnson seconded to approve minutes from the April 29, 2024 Waldo County Commissioners Court Session as presented. Unanimous.**

MISCELLANEOUS BUSINESS

1. W. Shorey reported that Spirit of America Foundation Tribute founder Bruce Flaherty called to encourage support of National Sheriff's appreciation month.
2. Potatoes are being harvested at the County Garden.
3. Brief discussion on when the Budget Committee convenes, current vacancies, and whether it will be available by Zoom.

PUBLIC COMMENT

None.

INFORMATION TECHNOLOGY REPORT

IT Director J-sun Bailey reported the following:

1. An email was sent to the Commissioners regarding the Motorola Summit, and whether funds for this should be moved back into maintenance fees or be separated. During his budget proposal A. Fowler inquired about it. After brief discussion, the Commissioners instructed J. Bailey to keep it separate.
2. New Phones: He is working with consolidated communications to iron out a few things.
3. He is working on how to do some new things efficiently.

EXECUTIVE SESSION

****W. Shorey moved, B. Johnson seconded to go into executive session at 9:48 a.m. for discussion of non-public information as permitted by MRSA Title 1§405(6)(F). Unanimous.**

****A. Fowler moved, W. Shorey seconded to come out of executive session at 9:51 p.m. Unanimous. No action was taken.**

****W. Shorey moved, A. Fowler seconded to adjourn at 9:51 a.m.**

Respectfully submitted by *Barbara L. Arseneau* Waldo County Clerk
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