

**WALDO COUNTY COMMISSIONERS COURT SESSION
APRIL 17, 2025**

PRESENT: Commissioners Betty Johnson (Chairman), Kevin Kelley, and Timothy Parker. Also present were Office Assistant Liza Clark, and County Clerk Barbara Arseneau to take minutes.

Call to Order: Commissioner Johnson called the court session to order at 9:00 a.m.

1. REVIEW/REVISE AGENDA

****Motion: K. Kelley/T. Parker to add time for Public Comment time at the end of the agenda. Unanimous.**

2. CONSENT AGENDA:

- a) Finance Report (See attached)
- b) Minutes (February 20, 2025 and March 13, 2025)

K. Kelley asked to remove the March 13, 2025 minutes from the Consent Agenda for discussion about a one-word change.

****Motion: K. Kelley/T. Parker to approve the Consent Agenda as amended. Unanimous.**

3. WARRANTS: Finance Director Kari Hunt requested the following motions:

****Motion: T. Parker/K. Kelley to authorize payment of the April 17, 2025 County Accounts Payable and Reserves warrant in the amount of \$178,807.27 and the April 10, 2025 payroll in the amount of \$199,467.11 for a total of \$378,274.38 .Unanimous.**

****Motion: K. Kelley/T. Parker to authorize payment of the April 17, 2025 MCRRC/Corrections Accounts Payable in the amount of \$204,747.32 and the April 10, 2025 payroll in the amount of \$55,744.79 for a total warrant of \$260,492.11. Unanimous.**

Commissioner Johnson asked for a copy of the Audit Report that had been sent previously been sent by the Finance Director. K. Hunt stated that she needed to request an executive session for discussion of non-public information related to outside contractors and insurance.

****Motion: T. Parker/K. Kelley to go into executive session at 9:15 a.m. for discussion of outside contractors and insurance as permitted by Title 1§405(6)(F).**

Commissioners returned to open session at 9:50 a.m.

****MOTION T. Parker/K. Kelley that by April 24 the commissioners will have a draft policy for Waldo County contracts. Unanimous.**

4. DEPARTMENT REPORTS:

4.1. County Clerk's Report – County Clerk Barbara Arseneau reported the following:

a) A Pre-Approval of Air Travel Quotation from the Sheriff's Office for Nick Oettinger to attend the Motorola Spillman Conference Summit was submitted to the Commissioners for approval.

****Motion: K. Kelley/T. Parker to approve the Pre-approval Air Travel submitted by the Sheriff's Office at the least expensive option when the flight is booked. Unanimous.**

b) Pay Step increases (Postponed due to a possible error in the document.)

c) Request from The Men's Health Network Team in Washington, D.C. for the County of Waldo to create a proclamation in support of Men's Health Month or Men's Health Week. (This was tabled at the March 20, 2025 Commissioners' court session.)

****Motion: T. Parker/B. Johnson not to create proclamations for gender-related items but remain gender-neutral.** Discussion about changing the wording to be the preference not to create proclamations that may be considered discriminatory, since the County promotes good health in general. **Passed by two; K. Kelley abstained.**

****Motion: T. Parker moved/B. Johnson seconded that the Commissioners not make proclamations that may be considered discriminatory. Passed by two; K. Kelley abstained.**

K. Kelley requested that more time be allowed for consideration of proclamations than just one court session after receiving. T. Parker suggested that focus and recognition be given to more county-related items.

d) Correspondence – after a telephone call and a letter from B. Arseneau, Bank of America sent to the County the credit balance on the County Clerk's closed County credit card in the amount of \$369.00.

Executive Session requested for a personnel matter by B. Arseneau at 10:12 a.m.

****Motion: T. Parker/K. Kelley to go into executive session at 10:12 a.m. to discuss a personnel matter as permitted by MRSA Title 1&405(6)(A). Unanimous.**

****Motion: K. Kelley/T. Parker that regarding the issue at hand, subject to legal opinion, to follow the legal opinion. Unanimous.**

5. PUBLIC COMMENT:

None.

6. ADJOURN:

****Motion: T. Parker/K. Kelley to adjourn at 10:15 a.m. Unanimous.**

Next session will be a special session on April 24, 2025.

Respectfully submitted by  Waldo County Clerk