

STATE OF MAINE
COUNTY OF WALDO
COURT OF COUNTY COMMISSIONERS



District
1 Betty I. Johnson (207) 323-3767
2 Kevin J. Kelley (207) 306-9225
3 Timothy A. Parker (207) 306-9232

Barbara L. Arseneau
County Clerk

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Treasurer
Owen R. Smith

Waldo County Commissioners Court Session Agenda

June 5, 2025 at 10:00 a.m.

Waldo County Commissioners Courtroom, 39B Spring Street, Belfast and via Zoom

1. **Welcome / Call to Order**
2. **Review / Revise Agenda**
3. **Consent Agenda**
 - a) Finance Report
 - b) Minutes: May 15, 2025, May 22, 2025VOTE: Consideration of Action to approve consent agenda
4. **Chair's Report**
5. **Public Comment**
6. **Department Reports/Requests**
 - 6.1 Finance:
 - a) MCRCC (Jail) Warrant 6/5/2025:
 - b) County Warrant 6/5/2025:
 - c) Background Check Contract
 - d) Direct Deposit Policy
 - e) Budget Process Review
 - f) Payroll Pay Date Discussion
 - g) Health Plan Amendments #12 and #13
 - 6.2 EMA Report:
 - a) County Continuity of Operation Plan
 - b) Fire Extinguisher Training
 - 6.3 HR Reports:
 - a) Pay step increases to be noted
 - b) Review and sign updated Job Descriptions for Finance Director and County Clerk
 - c) K. Kelley: Human Resources Attorney Agreement
 - 6.4 County Clerk Report:
 - a) Travel expenses statute - distance to county seat
 - b) Discuss July 3, 2025 court date
7. **Recess for lunch**
8. **Executive Session:**

Consideration of a new hire as permitted by MRSA 1§405(6)(A)
9. **Adjourn**