

STATE OF MAINE
COUNTY OF WALDO
COURT OF COUNTY
COMMISSIONERS

District

1 Betty I. Johnson (207) 323-3767
2 Kevin J. Kelley (207) 306-9225
3 Timothy A. Parker (207) 306-9232

Barbara L. Arseneau
County Clerk



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Treasurer
Owen R. Smith

WALDO COUNTY COMMISSIONERS COURT SESSION

NOVEMBER 6, 2025

10:00 a.m.

PRESENT: Commissioners Betty Johnson (Chairman) and Kevin Kelley. T. Parker was absent. Staff present were Finance Director Kari Hunt and County Clerk Barbara Arseneau took minutes.

1. Call to Order: Commissioner Johnson called the court session to order at 10:00 a.m.

2. Review/Revise Agenda

****MOTION: K. Kelley/B. Johnson to add time for three motions after the Consent Agenda. Unanimous.**

3. Consent Agenda

- a) Finance Report
- b) Minutes: September 25, 2025, October 2, 2025, October 9, 2025, October 16, 2025, October 17, 2025, October 30, 2025 morning, and October 30, 2025 afternoon.

B. Arseneau requested that the minutes from September 25, 2025, October 2, 2025, October 16, 2025 be removed and to add the minutes from October 30, 2025 morning session and October 30, 2025 afternoon session.

VOTE: K. Kelley/B. Johnson to approve consent agenda with changes to remove the following minutes: September 25, 2025, October 2, 2025, October 16, 2025 and adding October 30, 2025 afternoon minutes. Unanimous.

4. Public Comment

5. Department Reports/Requests

5.1 Finance Presented by Office Associate Danielle Murray in the absence of Finance Director Kari Hunt

- a) MCRCC (Jail) Warrant 11/06/2025

****MOTION: K. Kelley/B. Johnson to approve the November 6, 2025 MCRRC Accounts Payable and Reserve warrant at \$239,388.66 and the November 6, 2025 payroll of \$49,356.21 for a grand total of \$358,638.44. Unanimous.**

- b) County Warrant 11/06/2025

c) **MOTION: K. Kelley/B. Johnson to approve the November 6, 2025 County Accounts Payable and Reserve Warrant in the amount of \$187,417.66 and November 6, 2025 payroll of \$204,368.51 for a grand total of \$584,424.10. Unanimous.

- d) OPIOID Warrant 11/06/2025

****MOTION: K. Kelley/B. Johnson to approve that there were zero expenditures from the OPIOID Fund.**

5.2 EMA Report – Presented by EMA Director Dale Rowley

- a) EMA Equipment: D. Rowley reported that it was not possible to get the generator in the EMA long storage building. It's a 5 or 6K generator and would need some work as it hasn't been used in several years. The Commissioners recommended getting a quote and if it is not too much, get it working. D. Rowley asked if there the EMA Equipment Reserve could be used for the repairs because there is no funding in his budget.

****K. Kelley/B. Johnson to approve expending up to \$400.00 for repairs on the 5kw generator at EMA. Unanimous.**

- b) State Police Use of EMA : A letter was received from Lt. Madore of the Maine State Police requesting permission to use some space in the EMA building. When asked if he had concerns, D. Rowley said he would want to add security cameras for everyone's protection, that the State Police could not use the wood and cook stove, and he had concerns regarding access to Wi-fi. Sheriff J. Trundy, who was present, said they had told the State Police they could use the patrol room at the Sheriff's Office and had run a blue internet line for them, and wasn't sure why they had then asked to use the EMA rather than the Sheriff's Office.
- c) The Annual Banquet for local EMA Directors is scheduled for the second Tuesday of November at 6:00 p.m. Homecooked supper will be provided by Deputy EMA Director Olga Hussey. This is the 19th year for this event.

5.3 Sheriff's Report

- a) Asset Forfeiture: A vote is required to receive asset forfeiture from a traffic stop for aggravated drug trafficking several years ago, in the amount of \$2,604.21 currency, along with a 9 millimeter handgun.
****MOTION: K. Kelley/B. Johnson to accept the asset forfeiture of \$2,604.21 currency and the 9 millimeter handgun as presented. Unanimous.**

5.3 County Clerk Report

- a) Correspondence: Cowbell Insurance application revision: Risk Pool Administrator Malcolm Ulmer requires a change on 2.a. and 2.b., a corrected amount of projected revenue, and two pages that were mistaken for being a separate, smaller policy need to be completed and sent.
****K. Kelley/B. Johnson to submit for application for cyber insurance with Cowbell through the risk pool with the request for a quote as presented. Unanimous.**
- b) Records Disposition: A disposition form for Commissioners Office records that have met their retention schedules from 2014-through 2019 were presented to and signed by the County Commissioners.
- c) Miscellaneous:
6 October 17, 2025 Special Court Session Minutes, which were submitted on paper this morning.
***MOTION: K. Kelley/B. Johnson to approve the minutes from the October 17, 2025 Special Court Session. Unanimous.**

5.5 Human Resources Report

- a) Pay step increases to be noted
Retroactive promotion – as part of job descriptions, promotion of Felicia Gray on October 2, 2025 as Deputy Prosecutorial Assistant.
****K. Kelley/B. Johnson to approve the promotion of Felicia Gray to Deputy Prosecutorial Assistant effective October 2, 2025.**
- b) Full Time Employment Agreement: A Temporary full-time employment is now to become permanent to fill an empty position and is not adding any staff.
****K. Kelley/B. Johnson to approve as presented Camryn Page to become a permanent full time Corrections Officer to fill the vacant position, effective November 5, 2025 at an hourly rate of \$23.94 (F/T certified pay scale with 6 months of experience) and will maintain her employment anniversary date of December 31, 2024 for all pay scale/seniority purposes. Unanimous.**
- c) Miscellaneous – T. Benton is still waiting to hear on one case she's working with, and still waiting for more benefits details for health insurance. Reinsurance for stop loss will go up about 22% and dental premium will increase about 6%
- d) The executive session can be cancelled because there is no new information to report.

****MOTION: K. Kelley/B. Johnson seconded to adjourn at 10:38 a.m. Unanimous.**

Respectfully submitted by Barbara L. Arseneau Waldo County Clerk
Barbara L. Arseneau